



Manette Donovan, Attorney and Subsidized Housing Trainer In Collaboration with the MA Department of Criminal Justice Information Services

# Best Practices: Use of Criminal Offender Record Information for HCVP and Public Housing Eligibility Determination and Screening

- Attorney Manette Donovan will present information on the Criminal Offender Record Information (CORI) Statute, Federal and State Regulations and Updated HUD Guidance on the handling of Criminal Records
- Attorney Matthew McGarry from the MA Department of Criminal Justice Information Services will present on use and access of CORI by Massachusetts PHAs.

Come to this important session to learn:

- What information should be in your CORI Policy?
- Best Practices on Verifying Identity and Inquiring about the Criminal History of an Applicant or Addition to the Family Composition
- What information should be sent in the case of a proposed denial based upon CORI?
- Mitigation, Secondary Dissemination Logs, CORI Representative, CORI Storage, Retention and Destruction, HCV guidebook admissions information and HUD suggestions.
- A manual with sample documents will be provided to all attendees.

The Section 8 Administrators Association is committed to your COVID safety. We will be practicing social distancing during the event.

### MASKS WILL BE REQUIRED FOR ALL CONFERENCE ATTENDEES

When:IN PERSON Thursday October 28FProgram Start: 9amF

Registration 8am – 9am **Program End 2pm** 

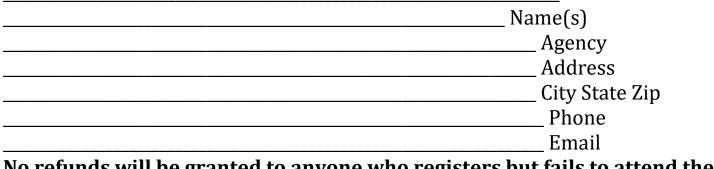
- Where: Four Points by Sheraton, Norwood 1125 Boston Providence Turnpike Norwood, MA 02062, United States
- COST: \$75 Member Fee includes Lunch \$150 Non-Member Fee

### Best Practices Use of Criminal Offender Record Information Thursday October 28, 2021

#### Registration deadline is Tuesday October 26, 2021

Please complete this form and fax to the attention of: Jennifer McNabb, Medford Housing Authority at <u>jmcnabb@medfordhousing.org</u> or by fax to: 781-393-9223.

(All attendees from one agency can be listed on this form)



# No refunds will be granted to anyone who registers but fails to attend the Training or who cancels after October 26, 2021

# Please mail payment to: (Note new address!)

Please make checks payable only to:

# SECTION 8 ADMINISTRATORS ASSOCIATION

SECTION 8 ADMINISTRATORS ASSOCIATION C/O Norwood Housing Authority 40 William Shyne Circle Norwood MA 02062

# **EMAIL REGISTRATION TO:**

Jennifer McNabb, Medford Housing Authority at jmcnabb@medfordhousing.org or by fax to: 781-393-9223.