

**SECTION 8** Administrators Association

*"SERVING NEW ENGLAND AND THE NATION"*  
Peter M. McSwiggin, Founder

**MAY 12, 2009**

**Section 8 Administrator's Association Presents:**

**FAMILY SELF SUFFICIENCY PROGRAM TRAINING**

**Presented by: Jennifer Lee O'Neil and Amy Ginger  
Quadel Consulting Corporation**

**Who should attend ---- Section 8 and Public Housing staff**

**8:30AM -- 9:15AM** Registration

**9:15AM -- 9:30AM** Opening Remarks

**9:30AM -- 10:00AM** Basics- Review of Family Self Sufficiency Program objectives, size, Coordinating Committee, Action Plan

**10:00AM -- 12:30PM** Enrollment addendum, Extensions, Exit, Escrow Accounts, Interim Disbursements, Portability, Homeownership, Tracking and Reporting, Logic Operations- Contract of Participation, Goal setting, Model, etc.  
(There will be a 15 minute morning break to be announced by the Presenter )

**12:45PM -- 1:45PM** Lunch

**1:45PM -- 2:45PM** Services- Marketing and Outreach, Role for Graduates, Managing a Caseload, Case Management, Partnerships

**2:45PM -- 3:00PM** Break

**3:00PM -- 4:00PM** Facilitated discussion -- Best Practices, Challenges & Solutions

**THE PLACE: SPINELLI'S FUNCTION FACILITY**  
**ROUTE 1 SOUTH**  
**LYNNFIELD, MA 01940**  
**781-592-6400**

**SECTION 8** Administrators Association

**TUESDAY, MAY 12, 2009  
MEETING**

Registration deadline is **Thursday MAY 7, 2009.**

(Please photocopy this form and send a separate registration form for each person attending).

Name

Agency

Address

City

State

Zip

Phone

FAX

Email

**FEES: Enclosed is the registration fee for the MAY 12, 2009 conference:**

- \$ 125.00 Section 8 Administrators Association Members
- \$ 250.00 Non-Members

**Fee includes Continental Breakfast, Lunch.**

*Refund Policy: No refunds will be granted to anyone who registers but fails to attend the training or who cancels after MAY 7, 2009.*

Please Make checks payable Only to:

**SECTION 8 ADMINISTRATORS ASSOCIATION**

**MAIL TO:**

**SECTION 8 ADMINISTRATORS ASSOCIATION**

**P.O. Box 4067**

**East Dedham, MASSACHUSETTS 02027**

**FAX TO: 781-326-1023**

**Attention: Yvonne**

## DIRECTIONS

Spinelli's is located on U.S. Route One South on the Peabody/Lynnfield line (directly across from the Holiday Inn.) If using a computerized directions program, use 10 Newbury Street, Peabody, MA 01960 as the correct address.

## Map to Spinelli's Lynnfield Location

### FROM BOSTON:

Take 93 North to Route 128/95 North. Take Exit 44B and stay all the way to left at both forks. This will put you onto Route One South, about one-quarter mile before Spinelli's OR Take the Tobin Bridge/Route One North. After you go through the Lynnfield underpass (about 20 minutes north of Tobin Bridge) go past several new hotels on right. Just past Wendy's and Bennigan's take the turn-around road off to the right at the set of lights. This will allow you to reverse direction onto Route One South.

### FROM THE AIRPORT:

Follow signs for Route One North, then follow directions above.

### FROM GLOUCESTER:

Take Route 128 South to Exit 44. Follow signs for Route One South. Spinellis' will be approximately one-quarter mile down Route One South on right, directly across from the Holiday Inn



## **JENNIFER LEE O'NEIL**

Jennifer Lee O'Neil is a Director with Quadel Consulting Corporation. She has oversight responsibilities for Quadel direct management projects in Chicago and Baltimore. Based in Chicago, she has been with Quadel since December 1995 when she joined CHAC, the Quadel subsidiary that administers the Chicago Housing Choice Voucher Program. Chicago's program is the third largest in the country, serving more than 35,000 households. As Deputy Director of that program for more than 12 years, Ms. O'Neil was responsible for new admissions, subsequent participant moves, and special programs including Family Self Sufficiency, Family Unification, mobility counseling, special de-concentration initiatives, homeownership, and services for people with disabilities.

From 1992 until her move to Chicago, Ms. O'Neil was the Director of Rental Assistance for the Metropolitan Boston Housing Partnership (MBHP), where she was responsible for a 30 million-dollar rental assistance program in 33 cities and towns in the metropolitan Boston area. Prior to MBHP Ms. O'Neil spent 22 years in real estate development and management in the New England region.

She is a 1970 graduate of Indiana University and earned her Certified Property Manager designation through the Institute of Real Estate Management in 1986. Ms. O'Neil is a contributor to the recent Urban Institute publication, "Public Housing and the Legacy of Segregation". She is Treasurer of the National Leased Housing Association.

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## **AMY GINGER**

Amy Ginger is a Manager in Quadel's Program Management Division, and is based at CHAC, Inc., Quadel's subsidiary managing the Chicago Housing Choice Voucher Program. Ms. Ginger is currently acting as the Director of Performance Management at CHAC, Inc. and is responsible for monitoring and reporting on regulatory and contractual compliance for over 24,000 vouchers. Over the last several years, she has led an effort to develop and implement technology tools to improve HCV program and process management at several Quadel subsidiaries.

Ms. Ginger managed CHAC's Special Programs Department for several years, and was responsible for the Family Self Sufficiency and Family Unification Programs as well as CHAC's award winning homeownership (CTO) and housing mobility programs (HOP). Under her leadership, the department increased goal achievement while improving service quality. In 2003, she completed a rental market study, surveying more than 14,600 units for CHAC's rent reasonableness system. She has led two teams to audit and correct escrow accounts for both CHAC's and the Houston Housing Assistance Partnership's Family Self Sufficiency Programs. She has also completed an analysis of the financial impact of simplifying rent calculation processes under the Chicago Housing Authority's Moving to Work program.

Prior to joining Quadel in April 2002, Ms. Ginger worked at the Illinois Division of HUD in Community Planning and Development where she gained experience in a wide array of government activities in the CDBG, SHP and HOME programs. She also has experience in program planning, development, evaluation and management, and substance abuse treatment. Ms. Ginger holds a Master of Arts degree in Social Service Administration from the University of Chicago.

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